

**Titles Transmittal For
Dealer/Financial Agency**
Idaho Transportation Department



dmv.idaho.gov

Do not use for Rush items - For all Rush items use ITD 3203

Dealer/Financial Agency Name	Dealer Number	Dealer/Financial Agency Address	Date Sent/Delivered
------------------------------	---------------	---------------------------------	---------------------

• **Standard Title Fee = \$8.00** • **TOD = \$15.00** • **Submit a separate check for each transmittal page**

Note: As of October 1, 2007 Ada County transactions, paid for by credit card, will have a 3% Convenience Fee added by their credit card processing agent, Access Idaho.

	Title Type	Owner Name (last, first)	Make	Year	Vehicle/Hull Identification Number	Control Number	Fees
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

Title Types

TOD - Transitional Ownership Document
NE - New (Never Titled Before)
OS - Out-of-State Title
DU - Duplicate

DN - Duplicate Name Change
LC - Lien Change/Clearance
TF - Transfer Idaho Title

Check Number

Subtotal _____
Credit Card Fee _____
(subtotal x .03)
~Ada County only~ _____

~ Ada County Transactions Only ~

Total _____

Credit Card Type <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Discover	Credit Card Number	Expires	Security Code (from back of card)
---	--------------------	---------	--------------------------------------

Department Use Only

Date Processed: _____
Processed By: _____
Number of Titles: _____

Send original and one copy to: (Keep a copy for your records)

DMV Title Processing Center
PO Box 140019
Garden City, ID 83714-0019

OR

Your local county
assessor's office

Please enclose a Self Addressed Stamped Envelope so we can return your copy and a receipt to your company. Otherwise you will not receive a receipt.